STATE BOARD OF ACCOUNTS 302 West Washington Street Room E418 INDIANAPOLIS, INDIANA 46204-2765

EXAMINATION REPORT OF

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBERS 2 AND 302 ALEXANDRIA, INDIANA

January 1, 2004 to December 31, 2004

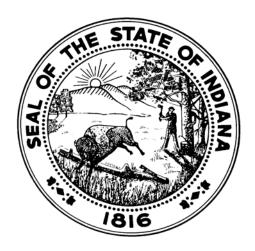


TABLE OF CONTENTS

<u>Description</u>	Page
Officials	2
Independent Accountant's Report	3
Schedule of Collections and Distributions.	4
Notes to Schedule of Collections and Distributions	5
Statistical Information	6
Exit Conference	7

OFFICIALS

Office	<u>Official</u>	<u>Term</u>
Chairman, Bureau of Motor Vehicles Commission	Gerald Coleman Mary DePrez Joel Silverman	01-06-02 to 02-29-04 03-01-04 to 01-09-05 01-10-05 to 01-11-09
Branch Manager	Joy L. Street	01-01-04 to 12-31-05



STATE BOARD OF ACCOUNTS 302 WEST WASHINGTON STREET ROOM E418 INDIANAPOLIS, INDIANA 46204-2765

> Telephone: (317) 232-2513 Fax: (317) 232-4711 Web Site: www.in.gov/sboa

INDEPENDENT ACCOUNTANT'S REPORT

TO: THE OFFICIALS OF THE STATE BUREAU OF MOTOR VEHICLES COMMISSION

We have examined the Schedule of Collections and Distributions of the State Bureau of Motor Vehicles Commission License Branch Numbers 2 and 302 (Branch) for the period of January 1, 2004 to December 31, 2004. The Branch's management is responsible for the schedule. Our responsibility is to express an opinion based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence supporting the Schedule of Collections and Distributions and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion.

In our opinion, the schedule referred to above presents fairly, in all material respects, the cash transactions of the Branches for the year ended December 31, 2004, based on the criteria set forth in the uniform compliance guidelines established by the Indiana State Board of Accounts.

STATE BOARD OF ACCOUNTS

November 11, 2005

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBERS 2 AND 302 ALEXANDRIA, INDIANA SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS January 1, 2004 to December 31, 2004

	1	Branch Number 2	ranch nber 302	(Me	Totals emorandum Only)
Collections:					
Registrations	\$	2,075,305	\$ 67,240	\$	2,142,545
Titles		320,628	8,128		328,756
Drivers licenses		81,661	2,625		84,286
Watercraft		59,260	1,849		61,109
Miscellaneous		373	 5		378
Totals	\$	2,537,227	\$ 79,847	\$	2,617,074
Distributions:					
State fees	\$	1,063,052	\$ 32,873	\$	1,095,925
County tax		1,240,856	39,446		1,280,302
Commission fees		233,319	 7,528		240,847
Totals	\$	2,537,227	\$ 79,847	\$	2,617,074

The accompanying notes are an integral part of the schedule.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBERS 2 AND 302 ALEXANDRIA, INDIANA NOTES TO SCHEDULE OF COLLECTIONS AND DISTRIBUTIONS

Note 1. Introduction

The Motor Vehicles Commission was created to manage the motor vehicle license branches. The Bureau of Motor Vehicles is a separate state agency which provides support services to the Commission controlled license branches. The license branches collect fees which fund the Motor Vehicles Commission. The license branches collect and forward county taxes (excise tax, wheel tax, and surtax) and state fees. The Commission has one contractual branch that is administered by an individual contractor according to Bureau policies. The Commission has developed a mobile license branch to serve the need of CDL license issuance and other special needs as they arise.

Note 2. Collections and Distributions

Each branch collects fees and taxes when vehicle and watercraft registrations, titles, and drivers licenses are sold. Fees are uniform throughout the state.

The total daily collections are deposited to a single bank account. From this account the collections are distributed to separate bank accounts which are not controlled by the license branch and belong to the state, county and Bureau of Motor Vehicles Commission.

Note 3. Banking System

The Bureau of Motor Vehicles Commission has entered into an agreement with Bank One for a cash concentration system. The system utilizes a series of individual noninterest bearing accounts (clearing accounts) from which all fees and taxes are transferred.

Note 4. Satellite Branch

This report contains financial and statistical information for both Alexandria License Branch Number 2 and Summitville License Branch Number 302. The Summitville License Branch is a satellite branch of the Alexandria Branch. The Summitville License Branch has limited hours of operation and all personnel and support are provided by the Alexandria License Branch. The Summitville License Branch was closed June 4, 2005.

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBERS 2 AND 302 ALEXANDRIA, INDIANA STATISTICAL INFORMATION January 1, 2004 to December 31, 2004

Transactions Processed	Branch Number 2	Branch Number 302	Totals (Memorandum Only)
Vehicle registrations:			
Passenger	8,908	315	9,223
Motorcycle	513	19	532
RV (housecar)	339	16	355
Light truck	5,194	167	5,361
Other truck	358	5	363
Farm truck	150	16	166
Tractor	65	5	70
Trailer	2,216	92	2,308
Semitrailer	205	10	215
School and church bus	19	4	23
Other bus	1	-	1
Other	64	1	65
Total vehicle registrations	18,032	650	18,682
Drivers licenses and permits:			
Drivers licenses/learners permits	3,459	111	3,570
CDL licenses/CDL permits	276	6	282
Placards	552	19	571
Other	2,128	73	2,201
Total drivers licenses and permits	6,415	209	6,624
Titles:			
Vehicles	6,414	174	6,588
Watercraft	135	3	138
Total titles	6,549	177	6,726
Total watercraft registrations	722	30	752

STATE BUREAU OF MOTOR VEHICLES COMMISSION LICENSE BRANCH NUMBERS 2 AND 302 ALEXANDRIA, INDIANA EXIT CONFERENCE

The contents of this report were discussed on November 16, 2005 with Joy L. Street, Branch Manager. Our examination disclosed no material items that warrant comment at this time.